

VACANCY ANNOUNCEMENT

Uttarakhand State Co-operative Bank Ltd. Haldwani (Scheduled Bank), is willing to appoint 01 **Cooperative Intern** for State Co-operative Bank Ltd. and 10 Cooperative intern for District Cooperative Banks, Uttarakhand for PACS related issues.

Application Process: Application Form, Eligibility Criteria and other details regarding the post can be downloaded from our Bank website <https://ukscb.bank.in/> and the application is to be submitted **via registered post only** to the corresponding address: Uttarakhand State Co-operative Bank Ltd (Haldwani), Corporate Office, 1st floor, Shree Tower, Near Rispana Pul, Haridwar Bypass Road, Dehradun, Uttarakhand- 248001 till 25.02.2026

Note: The Cooperative Intern engaged based on the exercise conducted in the year 2024 and have completed one year and those who are currently serving shall not be considered and need not apply.

Managing Director
Uttarakhand State Cooperative Bank Ltd, Haldwani



UTTARAKHAND STATE CO-OPERATIVE BANK LTD. (Apex Bank)

उत्तराखण्ड राज्य सहकारी बैंक लि० (शीर्ष बैंक)

प्रधान कार्यालय : प्रशासनिक कार्यालय, नैनीताल रोड, हल्द्वानी

Ph.: 05946-245097, 245115 Fax No. 245098, E-mail: uscbho@rediffmail.com

Eligibility Criteria and other important details regarding Cooperative Intern

Position: Cooperative Intern

Location:

| <u>Sr. No.</u> | <u>Bank Name</u> | <u>Head office</u> | <u>No. of Interns</u> |
|----------------|---|--------------------|-----------------------|
| ❖ 1 | Uttarakhand State Cooperative Bank Ltd. | Dehradun | 01 |
| 2 | District Cooperative Bank, Almora | Almora | 01 |
| 3 | District Cooperative Bank, Pithoragarh | Pithoragarh | 01 |
| 4 | District Cooperative Bank, Nainital | Haldwani | 01 |
| 5 | District Cooperative Bank, U S Nagar | U S Nagar | 01 |
| 6 | District Cooperative Bank, Dehradun | Dehradun | 01 |
| 7 | District Cooperative Bank, Uttarkashi | Uttarkashi | 01 |
| ❖ 8 | District Cooperative Bank, Kotdwar | Kotdwar | 01 |
| 9 | District Cooperative Bank, Tehri | Tehri | 01 |
| 10 | District Cooperative Bank, Chamoli | Gopeshwar | 01 |
| ❖ 11 | District Cooperative Bank, Haridwar | Roorkee | 01 |
| Total | | | 11 |

❖ Vacancy shall arise later in the year.

Objective:

To deepen the Cooperative Movement till grassroots level. Enable the professional graduates to learn the context and practical working of Cooperatives. To expand pool of experienced Cooperative professionals. Interns will be responsible for solving day to day problems faced by PACS (Primary Agriculture Credit Society) in computerization, preparation of business plans, projects, financing issues, various approvals etc.

Roles And duties of Intern:

The Intern will discharge following roles and duties:

- The Intern will coordinate with PACS (Primary Agriculture Credit Society) and other primary Cooperatives and provide necessary guidance for the implementation of initiatives taken by Ministry of Cooperation, Govt.
- Interns will be responsible for solving day to day problems faced by PACS in computerization, preparation of business plans, projects, financing issues, various approvals, etc.
- He/she will prepare and share weekly status report of the implementation of initiatives taken by Ministry of Cooperation in coordination with DCCB/StCB.

or

Bachelor's degree or post graduate Diploma in Agriculture/Cooperation or allied sector. The cooperative Intern engaged based on the exercise conducted in the year 2024 and have completed one year and those who are currently serving shall not be considered and need not apply.

Essential Qualification: Proficiency in computer is essential.

Age Limit: Candidate should be minimum of 21 years of age and maximum of 30 years.

Number Of Interns And Location: All State Cooperative Banks (StCBs) and District Cooperative Central Banks (DCCBs) will be permitted to hire one Cooperative Intern each. Appointment of an intern will be for a period of one year. The scheme will be valid for 3 years.

Process Of Selection: The State Cooperative Bank will hire Cooperative Interns for DCCBs and themselves by advertising the vacancy on yearly basis by clearly stipulating the eligibility criteria.

Posting Of Interns: Selected interns are needed to be posted to all the DCCBs and one at StCB based on their choice/s of district to reap the benefits of local understanding. StCB may post / transfer the interns based on the functional requirements.

Remuneration: The selected Cooperative Intern will be paid a consolidated monthly remuneration of Rs.25,000/- Interns may avail 10 days Casual Leave (CL) for the year and no other leaves will be granted. Leaves other than CL to be granted as "Leave without remuneration". Holidays may be available to the interns as applicable to the respective StCB/DCCBs.

NOTE: Essential documents such as qualification and others (Self attested copies) are to be sent with application form via registered post only.


(Pradeep Mehrotra)
Managing Director

-X-X-X-X-X-